

**REGULAR SESSION OF
ENTIAT CITY COUNCIL
MAYOR MICHAEL BUCKINGHAM, PRESIDING
ENTIAT FIRE STATION
JANURARY 09, 2020; 7:00PM**

ROLL CALL: Mayor Michael Buckingham, Councilmember Paul Moore, Councilmember Marie Stenberg, Councilmember David Swearingen, Councilmember Kelly Krueger arrived at 7:02 PM

STAFF PRESENT: Community Development Director Mark Botello, Public Works Director Michael Herdt and Clerk/Treasurer Deborah de la Mora.

CALL TO ORDER:

Mayor Buckingham called the meeting to order at 7:01 pm and established that there was a quorum.

PLEDGE OF ALLEGIANCE:

Councilmember Moore led the Pledge of Allegiance.

INTRODUCTION OF GUESTS

MINUTES:

- A. Special Session Minutes of December 10, 2019
- B. Regular Session Minutes of December 12, 2019
- C. Special Session Minutes of December 19, 2019

Council Action: Councilmember Moore made a motion to approve the minutes as presented; second by Councilmember Krueger. The motion carried 4-0-0.

PAYABLES:

A. Payables Warrant Numbers 22778-22789 and 22791-22812:	Total \$ 44,904.97
B. Electronic Fund Transfers:	Total \$ 31,372.32
C. Payroll Check No. 9672-9674 and Direct Deposits:	Total \$ 56,939.22
	Grand Total \$138,613.34

Council Action: A motion was made by Councilmember Swearingen to approve the payables as presented; second by Councilmember Moore. Council discussion ensued. The motion carried 4-0-0.

CITIZEN COMMENTS

A guest from a local radio station would like to help advertise for the Kite Festival and other events in our area. Council directed him to speak with the Entiat Chamber of Commerce as they are the ones that put on these events.

DEPARTMENT/BOARD/COMMITTEE REPORTS:

a) Chamber of Commerce:

Not Present

b) Community Development:

Director Botello stated the Cammack/Olin and the Fire Station Park Projects are done. The Federal Community Development Block Grant Audit was completed and no issues were found.

- Building Inspector: Entiaqua Apartments had their insulation inspection and had their fire system pressure tested today.
- Planning Commission: The Planning Commission is updating the shoreline master program. They still have 2 vacant seats. They have received one applicant.
- Economic Advisory Board: Director Botello stated the meeting is Tuesday January 21st at 7:00 pm.

- Park Board: They are meeting quarterly until the seasons change.
 - Tree Board: Director Botello stated the meeting is on Tuesday January 21st at 4:00 pm.
 - Memorial Committee: Minutes were included with the packet.
- c) Public Works/Maintenance:
Director Herdt stated his team is working with the memorial board to get the memorial plaques posted. They are continuing to do other maintenance around the City and are ready for snow.
- d) Finance & Administration:
Clerk/Treasurer stated the revenue numbers for 2016, 2017, 2018, and 2019 are all balanced. Her team is working to complete the final touches to the expenditure numbers by the end of this month. The hope is to start filing the annual reports the beginning of February.
- e) Council Reports:
Councilmember Moore stated he attended the North Central Washington Economic Development Board meeting. Councilmember Krueger asked for a list of all scheduled meetings. Clerk/Treasurer stated she would put a list in all of the Councilmembers boxes.

DISCUSSION/ACTION ITEMS:

Extend Temporary Employment for Finance Director.

Council Action: A motion was made by Councilmember Moore; second by Councilmember Stenberg. Council and staff discussion ensued. The motion carried 4-0-0.

City Council and Planning Commission Annual Meeting

Director Botello introduced Greg Becker, Norman Stenberg, and Kelly Sorensen who are the current Planning Commissioners. Council, Staff and Commissioners had a lengthy discussion about the accomplishments from 2019. They discussed the goals for 2020. Council came to a consensus that they would like the Planning Commission to proceed with their 2020 outlined plan.

Council Workshop Study Session, Meetings, and Location Changes

Each Councilmember outlined the meeting schedule they would like to see. Council asked staff to draft an Ordinance to state the following:

- Meetings are on the 2nd and 4th Thursday of each month
- Meeting time is 7:00 pm
- Only Payables and Minutes are to be on the agenda for the 2nd meeting
- A Workshop Study session will be as needed for the 1st meeting of the month at 6:00 pm prior to the Council meeting
- All meetings are at the Council Chambers at the Library

Council would like the lights to be updated to LED lights at the Council Chambers in the Library.

No Action was taken.

Ordinance 2020-813 Internal Purchasing Procedures

Council and Staff had a brief discussion. No Action was taken

Department of Corrections Contract No. K11177 and Amendment No. 1

Council Action: Councilmember Swearingen made a motion to approve the Department of Corrections Contract No. K11177 and Amendment No. 1 as presented, second by Councilmember Krueger.

Director Botello gave a staff report. Council discussion ensued. The motion carried 4-0-0.

Ordinance 2020-814 Development Regulations

Council Action: Councilmember Swearingen made a motion to approve Ordinance 2020-814, second by Councilmember Stenberg. Council and Staff had a brief discussion. The motion carried 4-0-0.

*Council asked staff to put the discussion for the naming of Theodore “Buzz” Butts Park on the next workshop agenda.

Alyce Brown with the Entiat Chamber of Commerce arrived late and asked to provide Council with a report. Council agreed. Ms. Brown updated Council on the projects they are working on.

ADJOURNMENT:


There being no further business, Mayor Buckingham adjourned the Council Meeting at 8:33 pm.

NEXT MEETING DATE/TIME:

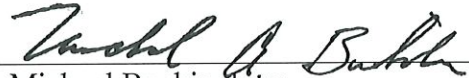
The next scheduled City Council meeting is at the Entiat Fire Station on January 23, 2020 at 1:30 pm.

Minutes prepared by Debbie de la Mora

Approved this 23RD day of January, 2020.



Clerk/Treasurer Debbie de la Mora



Mayor Michael Buckingham