

**REGULAR SESSION OF
THE ENTIAT CITY COUNCIL CONVENED
MAYOR KEITH VRADENBURG, PRESIDING
ENTIAT CITY COUNCIL CHAMBERS
DECEMBER 8, 2016; 7:00PM**

COUNCIL MEETING

ROLL CALL: Councilmember Larry Marshall, Councilmember Lalla Przespolewski, Councilmember Marie Stenberg, Councilmember John Alt, Councilmember Bob Anderson, Mayor Keith Vradenburg.

STAFF PRESENT: Public Works Director Mike Herdt, City Clerk/Treasurer Linda Countryman, City Engineer Larry Cordes, City Planner R J Lott.

CALL TO ORDER

Mayor Vradenburg called the meeting to order at 7:00pm and established a quorum.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

CONSENT AGENDA

All matters listed under the Consent Agenda were distributed to Councilmembers for review prior to the Council Meeting. These matters are considered routine and will be enacted with one motion. Matters listed under the Consent Agenda will not be discussed. If Council desires to discuss a Consent Agenda matter, it will be removed from the Consent Agenda and added to the Regular Agenda to be discussed and considered separately.

- A. Consideration of Minutes
 - a. Regular Session Minutes, November 10, 2016
 - b. Special Session Minutes, November 23, 2016
 - c. Special Session Minutes, November 30, 2016
- B. Consideration of Bills
 - a. Approval of Payables Warrants – As of this date, December 8, 2016, Council does approve payables warrant numbers 20814 through 20860, in the total amount of \$64,045.93. Warrant number 20783, issued November 10, 2016, was voided.
 - b. Approval of Payroll Warrants – As of this date, December 8, 2016, Council does approve payroll warrant numbers 9117 through 9144, in the total amount of \$24,961.26. Payroll warrant numbers 9130 through 9134 were voided.
 - c. Approval of Electronic Payments – As of this date, December 8, 2016, Council does approve EFTs dated December 1, 2016 through December 7, 2016, in the total amount of \$23,863.03.

Council Action: A motion was made by Councilmember Stenberg, second by Councilmember Anderson to approve the Consent Agenda as presented. The motion carried, 5-0.

PRESENTATIONS

- A. Entiat School District Update – Ismael Vivanco, Superintendent
Diane Grover, Business Manager

Dr. Vivanco updated Council on the Elementary School Modernization Project. The project included the relocation of the current playground.

Ms. Grover reviewed an enrollment history spreadsheet with Council. Ms. Grover said with the current total student head count, the schools would be able to accommodate any increased enrollment associated with the housing authority affordable housing development.

REPORTS

- A. Engineer

City Engineer Cordes answered Council questions regarding the progress of the Entiat Way Well Project. Mr. Cordes said the SEPA had been completed, which was the first part of the environmental review process. The NEPA would be completed next. Mr. Cordes said the project would be ready to go out for bid by late February 2017.

Council Action: A motion was made by Councilmember Alt, second by Councilmember Marshall to approve Pace Engineering Agreement for the Entiat Way Well Project. The motion carried, 5-0.

- B. Planning

City Planner Lott thanked Council for participating in the Waterfront Transition Zoning Workshop. Mr. Lott said he appreciated Council's time and interest. He would present Council questions to the Planning Commission at its next meeting in January.

Mr. Lott reviewed changes to land use fees in the 2017 fee schedule resolution. Changes included:

- a. Increase in the pre-application/review fee to \$500
- b. Remove the wording '+costs' from zoning variance and conditional use permit

Mr. Lott explained the '+costs' wording was addressed in the land use fees introductory paragraph. Mr. Lott added there would be additional changes made to the land use fees in January 2017. The fee resolution would be on the January 12, 2017 agenda for amendment.

Mr. Lott invited Council to the Waterfront Master Plan Open House on December 21, 2016.

- C. Public Works/Maintenance

Public Works Director Herdt said plowing was going well following the first snowfall of the season. With the addition of two employees, it was easier to stay on top of plowing needs.

Dr. Vivanco said the streets around the school were sanded early. He appreciated the City Crew's proactive salting and sanding.

- D. Building Inspector

November 2016 building permits included the following:

- a. Deck Replacement at 2755 Entiat Way

Building Inspector Frank Spaun also submitted his annual building permit report for January to November 2016.

Mayor Vradenburg said two additional building permits had been received in December 2016.

E. Chelan County Sheriff's Office

The Chelan County Sheriff's Office report for the month of September 2016 was included in Council Packets. The report listed the following totals:

- a. Total Offenses in Entiat: 26
- b. Total Citations Issued in Entiat: 8
- c. Total Arrests in Entiat: 3

F. Park Board

Minutes from the September 6, 2016 Park Board Meeting were included in Council Packets.

G. Tree Board

Minutes from the November 15, 2016 Tree Board Meeting were included in Council Packets.

H. Memorial Board – No report

I. Finance and Administration

City Clerk/Treasurer Countryman said her report would be during the Action Items on the Council Meeting Agenda.

J. Council Reports

Mayor Vradenburg said he would be meeting with Councilmembers individually through the month of December. He added Council committee appointments for 2017 would be assigned at the January 12, 2017 Council Meeting.

K. Mayor's Report: See Mayor's Travels Report

Mayor Vradenburg reviewed highlights of his report for the past month.

Mayor Vradenburg updated Council on 2017 contracts with Chelan County Agencies.

ACTION ITEMS

16-12-01 Regarding the Schedule of Fees to be Charged for City Services, Licensing, and Permits in the Year 2017

Ms. Countryman said the resolution included some changes recommended by the Park Board regarding cancellation dates and shower fees. She said the resolution also included the land use fee changes City Planner Lott discussed in his report.

Council Action: A motion was made by Councilmember Marshall, second by Councilmember Alt to approve Resolution 2016-431, Setting the Fee Schedule for 2017, with changes. The motion carried, 4-1 (Stenberg, abstained).

RESOLUTION 2016-431

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENTIAT, WASHINGTON, AMENDING RESOLUTION 2016-428, THE SCHEDULE OF FEES TO BE CHARGED FOR CITY SERVICES, LICENSING, AND PERMITS IN THE YEAR 2017

16-12-02 Regarding the City of Entiat 2017 Final Budget

Councilmember Marshall said he would like to propose an amendment to the 2017 Preliminary Budget; changing the salary increase for non-exempt employees from 1% to 3%.

Ms. Countryman said a spreadsheet highlighting the difference in the two salary scenarios was included in Council Packets. Ms. Countryman reviewed the spreadsheet with Council. Ms. Countryman said the

total difference in the two scenarios was \$6,386.11. Ms. Countryman added the 2017 Property Tax increase was \$6,664.76.

Council Action: A motion was made by Councilmember Marshall, second by Councilmember Stenberg to approve Ordinance 2016-767, Adopting the 2017 Entiat City Budget in the Amount of \$3,698,510, including an amendment to the 2017 Preliminary Budget, changing the salary increase for non-exempt employees from 1% to 3%. The motion carried, 5-0.

ORDINANCE 2016-767

AN ORDINANCE ADOPTING A CITY OF ENTIAT CITY BUDGET FOR THE YEAR 2017, IN THE AMOUNT OF \$3,698,510

16-12-03 Regarding an Emergency Declaration by the Mayor of Entiat Banning the Use of Fireworks in the City Limits

Mayor Vradenburg said this was the second of two emergency declarations to see the City through until the effective date of Ordinance 2016-763, banning fireworks in the city limits. Ordinance 2016-763 would be effective June 28, 2017.

Council Action: A motion was made by Councilmember Marshall, second by Councilmember Alt to approve the Emergency Declaration Banning Fireworks in the City Limits of the City of Entiat. The motion carried, 5-0.

DISCUSSION ITEMS

16-12-04 Councilmember Code of Conduct

Council discussed the draft Councilmember Code of Conduct. Councilmember Alt said the Code of Conduct was a proactive acknowledgement of Council responsibilities.

Councilmember Przespolewski said she would like more time to review the document.

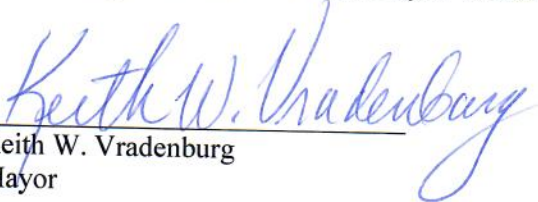
Council Action: Council agreed by consensus to table discussion of the Councilmember Code of Conduct until the next Council Meeting, January 12, 2017.

CITIZEN COMMENTS/CARRY-IN ITEMS

Fifteen minutes is allotted for all citizen comments introducing issues not on the agenda. Comments should be limited to three minutes to allow time for all. Issues relating to personnel matters should be referred to the City Clerk/Treasurer prior to the meeting for review.

ADJOURNMENT

There being no further business, Mayor Vradenburg adjourned the Council Meeting at 9:45pm.



Keith W. Vradenburg
Mayor



Linda J. Countryman
City Clerk/Treasurer