

**REGULAR SESSION OF
THE ENTIAT CITY COUNCIL CONVENED
MAYOR KEITH VRADENBURG, PRESIDING
ENTIAT CITY COUNCIL CHAMBERS
NOVEMBER 10, 2016; 7:00PM**

COUNCIL MEETING

ROLL CALL: Councilmember Marie Stenberg, Councilmember John Alt, Councilmember Bob Anderson, Councilmember Larry Marshall, Councilmember Lalla Przespolewski, Mayor Keith Vradenburg.

STAFF PRESENT: Public Works Director Mike Herdt, City Clerk/Treasurer Linda Countryman, City Engineer Larry Cordes, City Planner R J Lott.

CALL TO ORDER

Mayor Vradenburg called the meeting to order at 7:10pm and established a quorum.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

CONSENT AGENDA

All matters listed under the Consent Agenda were distributed to Councilmembers for review prior to the Council Meeting. These matters are considered routine and will be enacted with one motion. Matters listed under the Consent Agenda will not be discussed. If Council desires to discuss a Consent Agenda matter, it will be removed from the Consent Agenda and added to the Regular Agenda to be discussed and considered separately.

- A. Consideration of Minutes
 - a. Budget Workshop Minutes, October 6, 2016
 - b. Regular Session Minutes, October 13, 2016
 - c. Budget Workshop Minutes, October 26, 2016
- B. Consideration of Bills
 - a. Approval of Payables Warrants – As of this date, November 10, 2016, Council does approve payables warrant numbers 20718, 20767 through 20813, in the total amount of \$130,844.41.
 - b. Approval of Payroll Warrants – As of this date, November 10, 2016, Council does approve payroll warrant numbers 9093 through 9116, in the total amount of \$25,381.16.
 - c. Approval of Electronic Payments – As of this date, November 10, 2016, Council does approve EFTs dated October 28, 2016 through November 4, 2016, in the total amount of \$32,163.41.

In response to questions from Councilmember Alt, Mayor Vradenburg said warrant number 20802 in the amount of \$57,058.07, payable to Roger McMahan was issued per a determination from City Attorney Steve Smith. City Clerk/Treasurer Countryman said the City had received a payment from the title company on Mr. McMahan's behalf for sewer recovery, in error. The property purchased by Mr. McMahan was to remain in orchard for the foreseeable future. When the property was developed, the City would receive sewer recovery payment from the property owner.

Council Action: A motion was made by Councilmember Alt, second by Councilmember Anderson to approve the Consent Agenda as presented. The motion carried, 5-0.

PRESENTATIONS

A. Legislative Update – Mike Armstrong, Armstrong and Associates

Mr. Armstrong gave Council a legislative update and answered questions from Council regarding lobbyist activities for the City of Entiat. Mr. Armstrong reported on several different lobbying avenues he has been working on. At the request of Council, Mr. Armstrong will submit more detailed written reports regarding lobbyist activities and grant research with his invoices.

B. School District Update – Diane Grover, Entiat School District Business Manager

Mayor Vradenburg said Ms. Grover was unable to attend the Council Meeting, as planned. The School District Update was rescheduled for the December 8, 2016 Council Meeting.

Mayor Vradenburg added school enrollment was down twenty-five percent and there could be a potential teacher lay-off. The school district could easily absorb forty to sixty students as long as they were not all in the same grade.

REPORTS

A. Engineer

City Engineer Cordes said he had been working with Public Works Director Herdt regarding storm drainage issues at Saska Hills.

Mr. Cordes said he had met with Crest Loop property owners regarding water pressure concerns.

Mr. Cordes reported he had attended a CDBG Grant Workshop with City Clerk/Treasurer Countryman and Grant Writer Kara Zupke.

B. Public Works/Maintenance

Public Works Director Herdt said the City Park was officially closed for the season. Mr. Herdt said the issue of tokens vs. coins for the park showers was under discussion with Chelan County PUD.

Mr. Herdt said, in preparation for the winter season, street salt ordered from Chelan County, would be delivered next week.

C. Code Enforcement

Mayor Vradenburg said Code Enforcement was going well. Code Enforcement Officer Jim Brooks had issued many letters and the City was seeing many results.

D. Building Inspector

October 2016 building permits included the following:

- a. Dock replacement at 15085 N Lakeshore Dr
- b. Addition to single-family residence at 2548 Entiat Way

E. Chelan County Sheriff's Office

The Chelan County Sheriff's Office report for the month of September 2016 was included in Council Packets. The report listed the following totals:

- a. Total Offenses in Entiat: 25
- b. Total Citations Issued in Entiat: 6
- c. Total Arrests in Entiat: 1

F. Park Board

Mayor Vradenburg said Barb Chase had agreed to serve as Secretary of the Park Board. Ms. Chase would be submitting Park Board Minutes for inclusion in Council Packets.

G. Tree Board

Minutes from the October 18, 2016 Tree Board Meeting were included in Council Packets. Judy Bell was working on the 2016 end of year report to the National Arbor Day Association and the 2017 application to Tree City USA.

H. Memorial Board

The Memorial Board met on October 27, 2016. Minutes from the March 24, 2016 Meeting and the October 27, 2016 Meeting were included in Council Packets. Highlights included a report on the status of the Preservation Commission Ordinance, Commission By-Laws, and Interlocal Agreement with Chelan County.

I. Finance and Administration

City Clerk/Treasurer Countryman updated Council on the 2017 Budget Calendar. The 2017 Preliminary Budget would be available for public review on November 18, 2016. The Public Hearings regarding the 2017 Ad Valorem Property Taxes and the 2017 Preliminary Budget were scheduled for a Special Council Meeting on November 23, 2016 at 7pm. The final 2017 Preliminary Budget Public Hearing was scheduled for a Special Council Meeting on November 30, 2016 at 2pm. Passage of the 2017 Budget would be an action item on the December 8, 2016 Council Meeting Agenda, along with the 2017 Fee Resolution.

J. Planning

City Planner Lott updated Council on the 2017 budget and work plan. Mr. Lott said he would like to extend his on-site hours. He will be available at City Hall on Wednesdays from 9am to 4pm.

Mr. Lott said the Planning Commission would like to have a Council Workshop regarding the changes to the current Use Chart related to the Water Transition Zone. The Council Workshop would be scheduled with the Special Council Meeting on November 30, 2016.

Mr. Lott said the Planning Commission continued updates to the Comprehensive Plan. The updates are due June 2017.

Mr. Lott said he would be meeting with Mark Hafs regarding the Waterfront Project next week.

Mr. Lott said he had met with members of the Historic Preservation Board. He said he had written a letter to the Board regarding Planning Commission questions and concerns.

K. Council Reports

Councilmember Stenberg said she had attended the latest School Board Meeting. Ms. Stenberg said student enrollment was down and teacher layoffs were possible.

Councilmember Anderson said the need for day time EMTs was discussed at the Fire Commissioners' Meeting.

Councilmember Marshall said the NCWEDD Board (North Central Washington Economic Development District) had been working on its 2017 budget.

L. Mayor's Report: See Mayor's Travels Report

Mayor Vradenburg review highlights of his report for the past month.

DISCUSSION/ACTION ITEMS

16-11-01 Regarding a Request for a Zoning Change Relating to a Specific Pet – cancelled

16-11-02 Regarding a Service Agreement with Pace Engineering for the Entiat Way Well Project

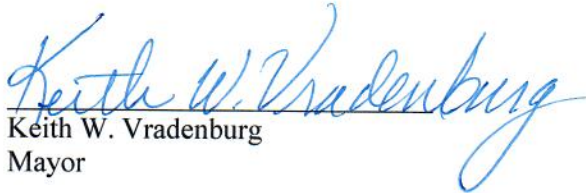
City Engineer Cordes reviewed the proposed Pace Engineering Service Agreement for the Entiat Way Well Project with Council. In response to Council questions, Mr. Cordes said he would review and update some of the cost estimates.

CITIZEN COMMENTS/CARRY-IN ITEMS

Fifteen minutes is allotted for all citizen comments introducing issues not on the agenda. Comments should be limited to three minutes to allow time for all. Issues relating to personnel matters should be referred to the City Clerk/Treasurer prior to the meeting for review.

ADJOURNMENT

There being no further business, Mayor Vradenburg adjourned the Council Meeting at 9:50pm.



Keith W. Vradenburg
Mayor



Linda J. Countryman
City Clerk/Treasurer