

Regular City Council Meeting  
January 14, 2010  
Minutes

**Present:** Mayor Keith Vradenburg

Council Members Present: Jackie Shelton

Tom Martin

Joseph Stegeman

Excused Absence: Lalla Przespolewski & Joy Draper

**Staff:** Karen Sweeney, City Clerk-Treasurer; Bob Whitehall, Public Works Director; Susan Driver, Community Development Director

**Consultants:** Pete Weber – Engineer, Hammond, Collier, Wade, & Livingstone

1. **Call to Order:** **Mayor Vradenburg** called the meeting to order at 7:00 p.m. Established a quorum
2. **Clerk Sweeney** read the Oath of Office for **Jackie Shelton and Tom Martin**
3. **Consent agenda:**
  - Motion #1: Council Member Jackie Shelton moved and Council Member Tom Martin seconded to approve consent agenda as follows:**
    - A. Regular Meeting Minutes of December 10, 2009
    - B. Approval-Payroll Warrants #09-24-Warrants #6976-7000 \$37,237.04
    - C. Approval-Payable Warrants #09-25-Warrants #16928-16953 1-14-10 \$24,685.15 (2009 Closeout)
    - D. Finance Reports
    - E. Approval of Payables 10-01 Warrants for 2010 #16954 -16978 \$27,913.78
    - F. Outlay #31 \$9,651.17 Construction and Engineering WWTP project.

**ALL YEA. MOTION PASSED.**

**4. Public Hearing – opened at 7:06 pm Grant application for new Fire Station for District #8 managed by the City of Entiat.**

**Fire Chief Mike Asher** stated the Grant application for funds was to build an 11,000 square foot fire station. This will replace the area where the Fire Trucks are currently housed in the City Hall Maintenance Shop and the Ambulance barn on the River road. It will eventually contain meeting rooms and possibly housing areas for full time fire staff.

Questions and comments:

**John Huselton** commented that the Fire District really needs this Fire Station.

**Council Member Jackie Shelton** inquired as to whether this would be a metal of stick built building. **Chief Asher** stated probably metal, but depends totally on funding.

**Mayor Vradenburg** asked what the approximate start date would be. **Chief Asher** responded that it could be as early as this spring with possible completion the end of this summer.

There being no further comment or questions the hearing was closed at 7:15 pm.

**MOTION #2 Council Member Jackie Shelton moved Council Member Joe Stegeman seconded** that the City be the lead agency and manage the Grant for Fire District #8 Fire Station.

**ALL YEA. MOTION PASSED**

#### 5. Reports:

**A. Engineer: Pete Weber; Hammond, Collier, Wade, & Livingstone Engineer.** **Larry Cordes** emailed a report to Clerk Sweeney concerning general report of activities and Water Use Efficiency Goal setting hearing that will take place at the February council meeting. See attached Report. **Engineer Peter Weber** from HCWL gave a report on the status of the Sewer Treatment Plant project. Pete asked Council to approve the Closeout Change order and approve acceptance of the project allowing the Mayor to sign the Completion Certificate allowing for the close out on the project as soon as the last item on the pick list was done. This will allow HCWL to submit the paperwork to the State to distribute the retainage fund to the Contractor. Pete assured the Council that the Mayor would not sign the documents until all work was completed.

**MOTION #3 Council Member Jackie Shelton moved Council Member Tom Martin seconded** to approve close out change order, approve acceptance of project and authorize the Mayor to sign the Completion Certificate allowing HCWL to submit to the state the paper work necessary to distribute retainage funds to the Contractor.

**ALL YEA. MOTION PASSED.**

**B. Maintenance: Public Works Director Bob Whitehall** discussed that the City will need to have a Public Hearing at the February Council Meeting on the Water Use Efficiency goal setting.

**Public Works Director Whitehall** stated that just today they had located the leak that the meter reads had indicated for the past three weeks and it will be fixed tomorrow.

**Public Works Director Whitehall** informed the Council that the PUD had put out for bids to do the janitorial and grounds care at the Park and he had met with them and the bidders that day to go over the Park for their

submitting process. Bob stated that the City may bid to do the work for the park to generate more funds to go towards all of our other park properties.

**C. Community Development Director Susan Driver** stated that the land swap between the City and the PUD has not happened at this time. **Susan** also stated that **Public Works Director Whitehall** is working with WDFW to get the PUD to agree to the survey already done and access all the way to the water for the City. **Community Development Director Driver** stated that she had been at the NCWEDD meeting the previous day and that the Entiat Waterfront project has been ranked as the #1 priority project (see attached statement from NCWEDD). (See attached report).

**D. Park Board:** No Submitted Report.

**E. Tree Board:** See Attached Submitted Reports. Attached are the Minutes, agenda and Annual report is the Plan of Work list for 2010. **Chairman Joe Bell** asked the Council to approve the Plan of Work list for 2010 for the Tree Board.

**MOTION #3 Council Member Jackie Shelton moved Council Member Tom Martin seconded** to approve the submitted plan of work list for 2010 for the Tree board.

#### **ALL YEA. MOTION PASSED**

**Chairman Bell** also submitted the reports from the memorial Committee the Mayor had appointed him to. The Memorial Committee has drawn up an Ordinance adopting the policies for Memorials for the City. **Clerk Sweeney** stated she would submit the draft Ordinance to the City Attorney for his approval and could be adopted at the February Council meeting.

**F. Economic Development Board:** no Submitted Report

**G. Building Inspector:** See Attached Submitted Report

**H. Finance and Administration:** See attached Reports.

**I. Council:** No submitted reports.

**J. Mayor:** See Submitted report.

**K. Chelan County Sheriff:** Not present. **Mayor Vradenburg** reported that he and **Council Member Tom Martin** met with Chief of Patrol Kent Sisson and Officer Jeff Middleton today. As of this date we have not

signed the Contract with the Sheriff's Department due to the issue of the City paying for Rivercom Dispatching within the City limits.

**6. Old Business: NONE**

**7. New Business:**

**A. Resolution #2010-351** Application for Grant from CDBG for a Fire Station for Fire District #8.

**MOTION#4 Council Member Jackie Shelton moved Council Member Tom Martin seconded** to adopt Resolution 2010-351 applying for CDBG Grant for fire station.

**ALL YEA. MOTION PASSED.**

**B. John Huselton** requesting the Council consider taking over possession of the Senior Center building now instead of in 2014 when the land lease is up, as it is extremely expensive for the Senior Center and they have virtually no income to pay for utilities, insurance and the land lease. **Mayor Vradenburg** stated that the only way he could recommend the Council approve this was by an addendum to the lease agreement stating the Senior group would continue paying for liability insurance with a hold harmless for the City and the Seniors continue maintenance on the building. **Mr. Huselton stated** he had checked and the liability insurance would lower by around \$500.00 per year which would be much easier for the seniors to pay. The insurance will cost them approximately \$348.00 per year. The seniors will continue to pay for water and sewer at the reduced senior rate, they will reimburse the City for the fire & theft insurance they will pay on the building, but will no longer have to pay the land lease to the City.

**MOTION #5 Council Member Jackie Shelton moved Council Member Tom Martin seconded** to add the addendum and the hold harmless clause to the current contract and allow the **Mayor** to sign it.

**8. Visitors/Last Minute Additions:**

**9. Executive Session: NONE**

**10. Adjournment:**

**Keith Vradenburg, Mayor adjourned the meeting at 8:30 p.m.**

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**Karen M. Sweeney, CMC,**  
City Clerk-Treasurer

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**Keith Vradenburg**  
Mayor