

**Regular Council Meeting
April 9, 2009**

Present: Mayor Keith Vradenburg

**Council Members: Jackie Shelton
Lalla Przespolewski
Tom Martin
Joy Draper
Joseph Stegeman**

Staff: Bob Whitehall, Public Works Director, Susan Driver, Community Development Director, Karen Sweeney, Clerk-Treas.

Guests: John Huselton; Pete Weber, HCWL Engineers; Jim Caldwell, Forsgren Associates, Bob Sweeney, Gary Todd, Beth Harrington, Rob Harrington, Randy Shull

1. Call to Order: Mayor Vradenburg called the meeting to order at 7:00 p.m.
Established a quorum.

2. Consent agenda:

MOTION #1: Council Member Jackie Shelton moved Council Member Lalla Przespolewski seconded to approve consent agenda as follows:

- A.** Regular Meeting Minutes of March 12, 2009
- B.** Approval P/R Warrants #09-06 Warrant # 6733-6760 \$41,126.21
- C.** Approval Payables Warrants#09-07 Warrant # 16517-16572 \$236,074.66
- D.** Outlay #24- \$169,672.35 Construction and Engineering Management WWTP project.

ALL YEA. MOTION PASSED.

3. Reports:

A. Engineer: Engineer Pete Weber reported that after working with **Mayor Keith Vradenburg, Public Works Director Bob Whitehall and Engineer Larry Cordes** they have come close to the \$1.3 million from the PUD for the Sewer Treatment Plant Upgrade Project. Mr. Weber requested of the City Council to approve the changes orders he was submitting at that time. The Change orders are #7 through #13. Mr. Weber asked for approval for the Mayor to sign off on them as they become finished.

Change order #7 Jet Aeration Modification

Change order #8 Site Electrical Modification

Change order #9 New Shop

Change order #10 Credit for Sludge Building (submittal #4)

Change order #11 600 LF Fencing

Change order #12 Sandblasted Sign

Change order #13 Misc. Close-out items

Mr. Weber explained that the new shop building would be fully enclosed 40 X 50 or 60 - 4 bay building with doors, insulated and electrical. Engineer Weber explained each of the change orders and their necessity. Mayor Vradenburg stated that by approving all of the change orders now that they could be taken care

of as they occurred instead of having to wait for the next Council Meeting. Public Works Director Whitehall explained his reasoning for agreeing with the change orders.

MOTION #2 Council Member Jackie Shelton moved Council Member Tom Martin seconded to approve the Mayor sign Attachment #2 Supplement #3 on Change orders #7 through #13 as they are finished and presented.

ALL YEA. MOTION PASSED.

B. Maintenance: Public Works Director Bob Whitehall stated that Mayor Vradenburg has a copy of the low bid for the Sidewalk project. The low bid came in under the estimated cost. The low bid was submitted by Columbia Valley Excavation Fred Scaman. Mr. Whitehall asked the Council to make a motion to award the bid to the low bidder. Council Members Shelton and Przespolewski wanted to know exactly what the contractor would be doing. Mr. Whitehall explained they would be mainly taking some asphalt out and changing some fire hydrants, compacting the ground, getting the gravel in and preparing for the concrete sidewalks. The Contractor will hire a sub contractor to do the actual concrete sidewalk work. Mr. Whitehall stated that project should start in the next month.

Public Works Director Whitehall reported that the white goods metal collection went very well. They received tons of scrap metal, but not as many refrigerator units this year. Public Works Director Whitehall stated that the Compost Pit would start being open by appointment on Monday April 13th and on Saturday's a half day for the next two weekends. Mr. Whitehall stated he would be putting signs around Town notifying the residents of the days it will be open.

Public Works Director Whitehall informed Council there is a change in the removal of the trees at Kiwanis Park they are taking out the northern half of the trees first and then the southern half the next year. No decision has been made on the types of trees for replacement. The reason for only taking half out at a time is to leave some shade until the new trees can grow some. The Pine trees are diseased and that is why they need to be removed.

Mayor Vradenburg had Mr. Whitehall to explain the process at the compost pit, which will be three to one shredded material and Biosolids. Bob explained the turning process as well.

John Huselton asked Public Works Director Whitehall to detail which areas the sidewalks would be built in. They will be the east side of Kinzel from Entiat Way to Cammack, down Cammack to the front side of the Credit Union block; from Hwy 97A to the Lakeshore Drive and on Olin by the old gravel pit on around to the subdivision.

MOTION #3 Council Member Jackie Shelton moved Council Member Tom Martin seconded to accept the bid for the Sidewalk project from Columbia Valley Excavation with Public Works Director Whitehall over seeing the project and HCWL being project Management.

ALL YEA. MOTION PASSED.

C. Community Development/Planning Commission: Community Development Director asked Public Works Director Bob Whitehall about the doors for the Wade Building, he reported that they had been ordered and would be installed as soon as they arrived. Bob also stated that the side windows had been ordered and that staff would be installing those.

Community Development Director Susan Driver reported that the boat tour of the shoreline with the State agencies was scheduled for Tuesday April 14, 2009. The agencies that will be involved are the two divisions of Dept. of Fish and Wildlife, Corp of Engineers, and Chelan County PUD.

Community Development Director Driver stated that the Stonebasin Development Variance Hearing was held this morning (Thursday April 9, 2009) and there were no comments against the subdivision. Susan asked the Council to look closely at the comment letters.

Community Development Director Driver stated that Thursday April 16th would be the Council Public Hearing on the Park, Recreation and Open Space Plan and would require the Council to adopt the Resolution #343 in support of this plan, at that time.

Community Development Director Driver stated that the Council had asked the planning commission to look at extending the urban growth boundary. She stated that Chelan County Commissioners are very opposed to extending Urban Growth Boundaries. Susan stated that Entiat would probably have a lot of trouble trying to get approval since it has over 400 acres of vacant land. Mayor Vradenburg stated the natural boundary would be at Keystone Bridge as there is a ridge that would be the natural boundary. Then the City could provide services easily to that area. Mayor Vradenburg stated there are a couple of people in that area that want to annex into the City but can not until they are in the Urban Growth boundary and that is the reason to look at extending the boundary. Mayor Vradenburg commended Community Development Director Susan Driver for all the work she is doing and working with the Economic Development Advisory Committee in getting them going.

D. Park Board: no report submitted.

E. Tree Board: see attached submitted report. Mayor Vradenburg stated that they would be having a tree giveaway day on the 15th.

F. Economic Development Board: see attached submitted reports and minutes.

G. Building Inspector: see attached submitted report.

H. Finance and Administration: see attached submitted report. Mayor Vradenburg thanked Clerk Sweeney for submitting the Deputy Clerk and Clerical Assistants reports for Council. Mayor Vradenburg stated that City Hall is quite busy and a lot of things are going for instance Karen and Carol will be going to the School for training for the reader board sign on May 1st. Council Member Jackie Shelton asked Bob how the sign was coming along. Public Works Director Bob Whitehall stated it had taken 3 weeks to get approval from the PUD to placement where everyone wants it. Bob stated that they are proceeding with the bidding to erect the sign. Greg Kemp, Graybeal Signs and Terry Signs are all putting in a bid.

I. Council: see attached reports.

J. Mayor: see attached report. **Mayor Vradenburg** reported that the School and Entiat Together for a Drug free Youth have asked for \$1,000.00 for a Speaker to come to the School to meet with the Students. Mayor Vradenburg also stated the School asked for the City to give them \$900.00 to go toward a Movie license for a 3 year license to provide movies to students and also to families. These movies would be about choices, family planning, etc.

Mayor Vradenburg noted that Public Works Director Whitehall would be starting the GIS work soon. Public Works Director Whitehall stated Rural Water would be in Entiat on the following Monday training him to do the GPS work for the GIS Mapping and they are supplying the GPS equipment for him.

Mayor Vradenburg stated that City Hall is scheduling a Company to clean the Carpets in the Council Chambers, Library and City Hall. Clerk Sweeney stated Deputy Clerk McLester would be scheduling it tomorrow, that she had just talked to Public Works Maintenance Abhold to see which Saturday would be best for him to be available.

Mayor Vradenburg discussed that he had been in contact with an auto dealership to get prices on a vehicle to purchase for City Employee use for travel to training; he feels it will save the City money in the long run versus paying mileage to everyone.

4. Old Business:

A. Attorney suggested revisions to personnel policies for Council review and approval. See attached suggested changes and/or additions. Mayor Vradenburg reviewed the changes and or additions the Attorney suggested. Clerk Sweeney stated Council needs to make a motion to accept the Attorney suggested changes and or additions before adopting the Resolution adopting the new Personnel Policies. Mayor Vradenburg asked for a Motion.

MOTION #4 Council Member Tom Martin moved Council Member Jackie Shelton seconded to accept the changes and or additions suggested by the Attorney for the personnel policies.

ALL YEA. MOTION PASSED.

5. New Business:

A. Tree Board Recognition for Tree City USA and Growth Award. **Mayor Vradenburg** stated that the Plaque had not arrived yet. It will be presented at the next meeting.

B. Gary and Norma Todd annexation request. **Community Development Director Driver** gave a staff report that the original request was submitted on March 20th and two request were added this date April 9th by two neighbors. The request had maps attached. Community Development Director Driver went on to explain the process for the annexation that the requesting parties would need to go forward with, getting 60% of the adjoining neighbors to sign the petition is the next step after Council approves them going out with the petition. Council Member Przespolewski asked each one of the parties to tell why they wanted to be annexed into the City. Mr. Todd, Mr. and Mrs. Harrington and Mr. Shull all agreed that the cost of water being less was one of the reasons, not having to pay the County road tax is another and the fact that it is easier to work with the City on developing property was another reason.

MOTION #5 Council Member Tom Martin moved and Council Member Jackie Shelton seconded to allowing the **Todd, Shull, and Harrington Annexation request** move forward by taking the petition around to their neighbors for signatures.

ALL YEA. MOTION PASSED

Mayor Vradenburg told the requesting parties that if anyone had any questions regarding the annexation as they went around with the petition to have them contact Community Development Director Susan Driver, himself the Mayor or Public Works Director Bob Whitehall and they would answer their questions.

C. Resolution 339 Adopting personnel policies. Public Works Director Whitehall requested that he didn't feel it necessary to advertise for season employment positions if rehiring the same person; he would like to see that section 3.3 changed. Public Works Director Whitehall asked the wording be changed to add when the employee is not a rehire to the sentence.

MOTION #6 Council Member Tom Martin moved and Council Member Joy Draper seconded to adopt the personnel policies with the correction to 3.3 adding the wording "when the employee is not a rehire".

ALL YEA. MOTION PASSED.

D. Res 341 Approving and Adopting Identity Theft Prevention Program.

MOTION #7 Council Member Jackie Shelton moved Council Member Tom Martin seconded adopting Resolution 341 approving and adopting an Identity Theft Prevention Program as identified in the resolution.

ALL YEA. MOTION PASSED.

E. RES. 343 Supporting the Park, Recreation and Open Space Plan. Community Development Director Susan Driver stated that this would be adopted at the conclusion of the Public Hearing on April 16th.

6. VISITORS AND LAST MINUTE ADDITIONS: John Huselton reported that the Women's Club Firemen's Banquet made approximately \$3,500.00 and donations of another \$1,500.00. They will be presenting to District #8 close to \$6,000.00.

Mayor Vradenburg stated to Council Member Przespolewski that she would be Mayor Protém Protém while he and Mayor Protém Shelton were both out of town at the same time April 19th to the 26th.

7. EXECUTIVE SESSION: NONE

8. METING ADJOURNED: 8:15 pm

Karen M. Sweeney
City Clerk-Treasurer

Keith Vradenburg
Mayor