

**Regular Council Meeting  
May 14, 2009**

**Present: Mayor Keith Vradenburg**

**Council Members: Jackie Shelton  
Lalla Przespolewski  
Tom Martin  
Joy Draper  
Joseph Stegeman**

**Staff:** Bob Whitehall, Public Works Director; Susan Driver, Community Development Director; Karen Sweeney, Clerk-Treasurer.

**Guests:** Larry Cordes, HCWL Engineers; Jim Caldwell, Forsgren Associates; Joe Bell, Tree Board Chairperson; Judy Bell, Tree Board Secretary; Bob Sweeney.

**1. Call to Order:** Mayor Vradenburg called the meeting to order at 7:00 p.m.  
Established a quorum.

**2. Consent agenda:**

**MOTION #1: Council Member Joy Draper moved Council Member Jackie Shelton seconded to approve consent agenda as follows:**

- A.** Regular Meeting Minutes of April 9, 2009
- B.** Approval P/R Warrants #09-08 #6761-6786 4-30-09 \$39,084.45
- C.** Approval Payables Warrants #09-09 #16573-16619 5-14-09 \$300,568.85
- D.** Outlay #24 - \$237,974.40 Construction and Engineering Management WWTP project
- E.** Special Meeting Minutes March 31, 2009
- F.** Special Meeting Minutes April 16, 2009

**ALL YEA. MOTION PASSED.**

**3. Reports:**

**A. Engineer: Hammond, Collier, Wade, & Livingstone Engineer Larry Cordes** reported that just before the Council meeting tonight he and Public Works Director Bob Whitehall had done a walk through on Saska Hills Phase 2 and noted items they need to finish and or bond for final approval. Engineer Cordes stated Community Development Director Driver reminded him he needed to review the Capital Facilities Plan draft and get it back to the City. Engineer Cordes noted that a couple of weeks ago HCWL had wrapped up their comments on Stonebasin subdivision. Stonebasin needs to address the comments from Hammond, Collier, Wade, and Livingstone Engineering; get the plans back to HCWL for their review and approval before they (Stonebasin) can start construction.

**B. Maintenance: Public Works Director Bob Whitehall reported the Sewer Treatment Plan Project** is down to erecting the pole building, the dimmer switch on the UV lights still needs fixing and paving is about ready to be done. Bob stated the new system seems to be operating well. Public Works Director Whitehall stated the recycle truck is in Chelan having bins

adapted to it. Bob stated the City may not collect plastic for a while because that bin fills up first and we would have to haul it up two or three times a week. The County is going to work on getting a larger bin just for plastic. Bob also said that he has requested the County buy a cardboard hauling trailer because there is so much of that every week. The gentleman that currently comes down from Chelan goes to several businesses and collects the cardboard to help from over filling the bin at City Hall. Bob stated he would try to work with those locations to bring their cardboard to the bins.

Public Works Director Bob Whitehall noted that the doors were up but they will be installing breaks on the doors to keep the wind from yanking them open.

Public Works Director Whitehall reported that the Reader Board sign will possibly go up next week or the following week. Graybeal Signs is putting it together and will mount it with the steel posts it will stand on.

Public Works Director Whitehall reported that he has been working on the GPSing but has stopped to wait until he has some help, it is easy to make mistakes on entering the numbers after awhile.

Public Works Director Whitehall explained to the Mayor and Council that the sidewalk project prep work is done on Olin, the contractor needs to put in two dry wells, and move two fire hydrants on Kinzel St. The dry wells are for runoff.

Council Member Jackie Shelton asked about the hole in the street on Entiat Way that only had a couple of cones by it. Bob stated when he went by it had a lot of cones around maybe someone took them.

Council Member Lalla Przespolewski asked if the backhoe could be used to smash down the plastic to allow for more to be put in the bin. Bob didn't think the bins were strong enough but he would check on it. Bob stated we would put up signs saying to crush plastics and cardboard but people just don't do that correctly and it can fill up overnight. Mayor Vradenburg asked when would we start hauling the recycle bins ourselves; Bob stated in the next couple of weeks. Mayor Vradenburg then asked PW Director Whitehall when the Sewer Treatment Upgrade project would be finished, he replied, basically the end of June. There will still be some things being finished.

**C. Community Development/Planning Commission:** Community Development Director Susan Driver asked if there were any questions? She then stated that the May 28<sup>th</sup> meeting has been indefinitely postponed but may be rescheduled for the end of June. Susan stated that on May 21<sup>st</sup> she would be making a presentation to the Port Commissioners because they have invested in our waterfront and they are requiring us to make regular reports. At 4:00 p.m. that same day is the Corridor Steering Committee Meeting to go over the new information. At 7:00 p.m. on May 21<sup>st</sup> is a public meeting on the Waterfront Master Draft and the Corridor Study Draft. They will both be presented at the same time. The designers from both teams are coordinating their graphics for the event. Susan reported that the Economic Development Advisory Board is meeting on May 20<sup>th</sup> with the local business owners at 7:00 p.m. They will be discussing about what it is that works and what doesn't work. Then the next step is to bring in potential developers and private business owners that may come to Entiat to meet with that group.

**D. Park Board:** see attached submitted report.

Mayor Keith Vradenburg stated that PUD must present Park Plans for all Parks by December 31, 2009. FERC has 6 months to review. Mayor Vradenburg reported that it looks like the park renovations will not start until the fall of 2011.

**E. Tree Board:** see attached submitted report.

**F. Economic Development Board:** see attached submitted reports and minutes.

**G. Building Inspector:** see attached submitted report.

Mayor Keith Vradenburg stated that Saska Hills would be turning in a couple of applications for building permits within the next two weeks.

**H. Finance and Administration:** see attached submitted report.

There was discussion regarding identity theft. It was decided to wait until we spoke with the City Attorney, Steve Smith to get clarification.

**I. Council:** see attached reports. Mayor Vradenburg thanked the Council Members for going to the different meetings and doing a report on each Meeting.

Council Member Tom Martin reported that Rivercom asked him to talk to the City Council about the sales tax increase of one percent, which means if you buy something for \$1,000.00 it would cost you an extra \$1.00. Our current rate is 8%. Rivercom has lost a ton of funding from the state (\$800,000.00) and this will give them a good source of income. It will be on the August 18th ballot.

Council Member Tom Martin stated that the school wants to put a AED (Defib Machine) in the school. This could also be used at public events.

Council Member Tom Martin was asked by a citizen to find out if there is anything in the City Ordinances that prevents someone from planting or building to block a view? Mayor Keith Vradenburg stated that there is no City Ordinance to prevent someone from planting to block a view and the City has looked at that type of situation in the past and it is a civil case.

**J. Mayor:** see attached report.

**4. Old Business: None**

**5. New Business:**

**A. Adopt Resolution 344** authorizing application for federal funding assistance for a Land and Water Conservation Fund (LWCF) program project to the Recreation and Conservation Office (RCO) as provided in the LWCF Act of 1965.

Susan Driver reported that this is related to the Land and Water Conservation Fund, there's also a boating facilities program grant that is not available this

year because the money was moved. It was taken out of the Capital Facilities Recreation Programs and moved to operate state parks. We keep the State Parks that we have open but we can't build anything new right now. The Land and Water Conservation Fund this year only has \$500,000.00 in it and it is state wide. We are applying for a very small amount, less than \$38,000.00 and we have to match that, dollar to dollar. Susan stated that she has talked with Bob Whitehall on how we are going to meet this match. The most important thing that needs to be pointed out on this resolution is #6. Once you put money from this fund into a park it is a park forever. This is Nation Parks Services money. The Tree Board has been working on this project for at least two years.

**MOTION #2: Jackie Shelton moved and Joy Draper seconded to Adopt Resolution 344 authorizing application for federal funding assistance for a Land and Water Conservation Fund (LWCF) program project to the Recreation and Conservation Office (RCO) as proved in the LWCF Act of 1965.**

**ALL YEA. MOTION PASSED.**

**B. Council set Public Hearing** date for June 11th Council Meeting at 7:00 p.m. for the purpose of discussing and adopting a Resolution to apply for a CDBG Grant for a Housing assessment.

Susan Driver reported that we only need about \$15,000.00 to do this project. It is federal money and has all the federal requirements. It's going to cost us about \$5,000.00 in staff time just to get this grant. The question is whether we go for this grant or not? The reason the project is important is the Housing Authority met with Keith and Susan and said, "we will build another facility in your city but we have to convince the Federal Housing Authority that there is a need and in order to do that you have to do a housing assessment". It has to be done by a third party, we can't do it in-house. We have to go to an outside consultant and the state actually provides a list of consultants that they will accept. There is a consultant in Malaga and she said that she can do it for ten to fifteen thousand dollars.

**MOTION #3: Joy Draper moved and Joe Stegeman seconded to set a Public Hearing date of June 11<sup>th</sup> Council Meeting at 7:00 p.m. for the Purpose of discussing and adopting a Resolution to apply for a CDBG Grant for a Housing assessment.**

**ALL YEA. MOTION PASSED.**

**C. Adopt Resolution 345** amending Resolution 335 Schedule of fees to be charged for City services, licenses and permits for 2009.

**MOTION #4: Jackie Shelton moved and Joy Draper seconded to Adopt Resolution 345 amending Resolution 335 Schedule of fees to be charged For City services, licenses and permits for 2009.**

**ALL YEA. MOTION PASSED.**

**6. Visitors/Last Minute Additions:** Jim Caldwell from Forsgren Associates stated that he went on the boat tour of the marina area and took photos and did a photo album for the city. Jim also gave the city the thumb drive in case they wanted to print out more pictures.

Mayor Keith Vradenburg stated that Pipkin Construction will be doing a cat trail along the river through the pit area. We will then clean it up along the trail and put up a couple of signs.

Public Works Director, Bob Whitehall reported that in our ordinances it states we can't make reservations in the park before the 1<sup>st</sup> of January. Bob stated that he has talked with the PUD and some of the other park people and they are starting to make reservations ahead of time. Bob was proposing that the Park Host be able to take reservations now for next year, then all we have to do is make a post card that we would mail out at the first of the year stating that they have until the 15<sup>th</sup> of that month to mail in their deposit or they would lose their reservation.

**7. Executive Session:** None

**8. Adjourn:**

**Keith Vradenburg, Mayor adjourned the meeting at 8:26 p.m.**

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**Karen M. Sweeney, CMC, City Clerk-Treasurer**