

REGULAR COUNCIL MEETING
April 12, 2007

Present: **Mayor Protem Mike Salgado**
Council Members: Lalla Przespolewski
Jackie Shelton
Tim Lamb
Staff: Karen Smith, City Clerk-Treasurer; Karen Sweeney, Deputy Clerk-Treas., Bob Whitehall, Public Works Director
Contract Pers: Larry Cordes and Pete Weber, HCWL; Lilith Yanagamachi, Alliance Consulting
Guests: Tree Board – Joe & Judy Bell, Kathy Litch; Park Board – Candy Cate; Chamber of Commerce – John Huselton; Keith Vradenburg; Lyle Litch; Tom & Jackie Martin; Floyd Ingersoll; Joannie Wedlund; Ed Merriman, Lake Chelan Mirror
Absent: **Mayor Black**

1. CALL TO ORDER: MPT Salgado called the meeting to order at 7:00 pm and noted that a quorum was present.

2. CONSENT AGENDA:

MOTION #1: Jackie Shelton moved and Lalla Przespolewski seconded that the consent agenda be approved as follows:

- A. Regular meeting minutes of March 8, 2007
- B. Cont'd Council meeting minutes of March 22, 2007
- C. Approval of P/R Warrants -#07-06 – Warrants #6085-6106 **\$30,962.99**
- D. Approval of Payable Warrants-#07-07 #15256-15296 **\$94,870.66**

ALL YEA. MOTION PASSED.

4. CHELAN CO. SHERIFF – 2006 ANNUAL REPORT:

CCSO Deputy Curt Varner: reviewed with City Council the 2006 Annual Report submitted in their council packets.

MPT Salgado: thanked Deputy Varner for his review.

3. RESOLUTION #316 – RECOGNITION OF SERVICE – JOANNIE WEDLUND:

MPT Salgado: read the resolution for all those present acknowledging the service rendered by Joannie Wedlund for the past eleven years.

Council members praised Joannie for a job well done, and staff presented her with a living plant in appreciation of her service.

MOTION #2: Jackie Shelton moved and Lalla Przespolewski seconded that Resolution #316, a resolution of the City of Entiat recognizing the years of service of Joannie Wedlund, council member, be passed.

ALL YEA. MOTION PASSED.

5. CHAMBER OF COMMERCE – JOHN HUSELTON:

John Huselton: asked Council to approve closure of Shamel St. on June 23, 2007 from 10 am. to 4 pm.. The Chamber is sponsoring a Kiddies Parade at 10 am as part of Summer fest this year. The closure is requested until 4 pm due to other summer fest activities scheduled in Kiwanis Park.

MOTION #3: Lalla Przespolewski moved and Jackie Shelton seconded that the Chamber of Commerce request be approved for closure of Shamel St. on June 23, 2007.

ALL YEA. MOTION PASSED.

6. REPORTS:

C. Planner/Planning Commission:

Lilith Yanagimachi: briefly reviewed her written report of April 6th to the Council inclusive of current planning issues, code compliance, and long range planning issues.

Jackie Shelton: expressed concern regarding the number of RV's allowed to remain on the Manning property, and inquired about the status of the sewer code amendment that the planner and attorney are reviewing. Lilith stated that she would check on both of these issues.

Lilith noted that the Planning Commission meeting minutes of April 3rd were in the council packets, and at that meeting the members recommended that all of the proposed comprehensive plan amendments be city initiated. She mentioned that it was recommended by the city clerk to hold a council workshop on these amendments prior to the council public hearing next month. The public hearing and workshop dates will be set by council later on tonight's agenda.

Lilith addressed the e-mail sent by Lisa Parks, Alliance Consulting, regarding the Chelan County Regional Shoreline Master Program Update. Chelan County will be submitting a grant application to the Dept. of Ecology to financially assist the county and cities within the county to update the program that is required to be in place by 2013. She noted that there will be a request from the county for some financial support, but at this time, they are only requesting a letter of support to include with the grant application. There will be several meetings in the future that will allow the city additional opportunities to or not to participate in the update.

Council by consensus asked the city clerk to prepare the letter of initial support of the program for the Mayor or Mayor Protem signature.

A. Engineer:

Larry Cordes: stated that the water plan amendment submitted to the Dept. of Health should be approved by the end of next week. The approval of this amendment will allow the Ridge at Two Rivers subdivision to proceed with their infrastructure. The revisiting of this plan brought further information on the city's water capacity, and he stated that inclusive of all subdivisions proposed, the city will still have the capacity for approximately 200 more residences. This estimate is not cast in concrete. He further stated that Bob Whitehall is working with the irrigation district and another engineering firm to acquire additional water rights for the city.

Pete Weber: submitted to Council a copy of the master outlay report #1 on the sewer project, which is the initial request for interim financing dollars.

Secondly, he submitted Change Orders 1 & 2 on the lift station upgrades. Pete noted that Change Order 1 involved the construction of shallower sewers and reduced the initial cost by \$8917.37; Change Order #2 involved the relocation of the Verizon fiber optic cable due to it being 3 feet south of where it was originally located as shown on the plans, and caused an increased cost to the project in the amount of \$27,683.10. He asked for Council approval.

Mike Salgado: questioned Change Order #2, and who assumes the responsibility of incorrect location of lines.

Bob Whitehall: stated that locations can be three feet off without responsibility; so in this case, the city must bear the cost of the incorrect location. He also stated that one half of Entiat River Road up to the Friends Church is a city street.

MOTION #4: Tim Lamb moved and Jackie Shelton seconded that the Mayor Protem be authorized to sign Change Orders #1 and #2 relating to the lift pump upgrade project. ALL YEA. MOTION PASSED.

B. Maintenance:

Bob Whitehall: reported that Saska Hills has installed the water and sewer lines which have been tested, and the development has been waiting for PUD (electrical) and Verizon (telephone) to decide where they want their lines to be installed. These installations should be done next week, and then the developer will begin paving and do hydroseeding. He reported that the Ridge at Two Rivers has installed the sewer lines and storm drain, and is waiting for DOH approval on water installation. Regarding, Entiat Crest subdivision, the sewer lines are in and have been pressure tested; the water lines are currently under construction and should be completed

by the end of next week. He noted that all three subdivisions are progressing pretty close to their estimated schedules.

Bob reported that he is working with John Monahan with Geo Engineers and the Entiat Irrigation District on the water rights issue and hopes to meet with the Dept. of Ecology the first week of May regarding the city's proposed plan for additional water. This plan coincides with the watershed plan in that it converts water rights from orchard use to residential use. He noted that residents will retain irrigation water usage.

Bob reported that the contractor on the lift station upgrade, Pipkin Construction, is currently working on the park lift station and the sewer line along Entiat River Road.

Bob stated that he had been contacted by Bud Fritz, Buddy Boy's Vending, regarding placement of two pop machines in the Entiat City Park for the camping season. He asked for Council's authorization of this placement.

Discussion followed regarding business license requirement and liability issue.

MOTION #5: Jackie Shelton moved and Tim Lamb seconded that Buddy Boy's Vending be allowed to place two pop vending machines in the City park upon written signed agreement between the business and the city, assuring no liability to the City, and the acquisition of a business license by the vending company.

ALL YEA. MOTION PASSED.

Bob: reported that he had received complaints regarding blowing dust from the Bargmann subdivision and that issue has been addressed.

D. Park Board:

Candy Cate: reported that the Park Board has been meeting the second Monday of each month at the Log Cabin, and they are currently finishing up the park survey for mail out.

E. Tree Board:

Joe Bell: reported that the Tree Board had volunteers for the Arbor Day committee tree packing event and sold trees yesterday in the city hall parking lot in recognition of Arbor Day. They raised approximately \$430 which is submitted to the Arbor Day foundation. The Tree Board will have a table set up for Earth Day scheduled for April 17th at the Entiat Grange to provide attendees with information about the Tree Board, and trees in general.

He reported that via the Alcoa Grant, the Tree Board has acquired three (3) Pin Oak trees and will get more of these trees from a different source. A total of 30 trees will be placed along Lakeshore Drive heading toward the city park.

The Tree Board has received requests to plant memorial trees with memorial plaques somewhere in the city for Edith Quast and Wardine Ellner. This is a future project requiring more discussion and planning.

Judy Bell: informed Council that the City had received an Urban Forestry Management Plan via the DNR Tree inventory Grant. The Tree Board has developed guidelines for Entiat's plan and asked that Council approve the addition of these guidelines.

MOTION #6: Jackie Shelton moved and Tim Lamb seconded that the guidelines become an addition to the Urban Forestry Management Plan of Entiat.

ALL YEA. MOTION PASSED.

Kathy Litch: stated that she had been in contact with the Senior Center regarding planting of shrubs and trees on this city property. She has received word from Bob Whitehall that Roger will assist in the irrigation set up for these additions.

F. Building Inspector: Written report submitted indicating two new single family bldg. permits.

G. Finance & Administration: written report submitted.

H. Council: No reports.

I. Mayor: No report.

7. OLD BUSINESS:

Revised Ord. 668 – EMC Chapter 15.12 – Manufactured Homes:

Council held a lengthy discussion on this ordinance, specifically in regard to the age of manufactured homes that will be allowed to be placed in Entiat. The following action resulted.

MOTION #7: Tim Lamb moved and Jackie seconded that Ordinance 668, an ordinance of the City of Entiat, Washington, establishing Chapter 15.12 entitled “Manufactured Homes” in the Entiat Municipal Code, and repealing Chapter 15.10, Mobile Homes, and 15.15, Mobile Home Parks, within EMC Title 15, and providing for an effective date of this ordinance, with stipulation that the initial paragraph of 15.12.020, Siting Requirements, will read as follows: “Each manufactured home placed on a legally established individual lot shall be twelve years old or newer and shall comply with all applicable provisions of the EMC Title 18, Zoning Code, and the following minimum requirements:”, be passed. ALL YEA. MOTION PASSED.

8. NEW BUSINESS:

A. Authorization – Project Outlay Reports:

Clerk Smith: explained in detail the timelines for processing the outlay reports on the sewer project. In order to adhere to the prescribed timeline, she asked that Council authorize the Mayor or Mayor Protem to sign the outlay reports when received which is prior to Council approving the projects expenditures incorporated in the monthly payables.

MOTION #8: Jackie Shelton moved and Lalla Przespolewski seconded that the Mayor or Mayor Protem be authorized to sign the outlay reports on the WWTP/Lift Station Upgrade sewer project when received. ALL YEA. MOTION PASSED.

B. Council Voting Procedures:

Clerk Smith: reported that staff had checked with MRSC regarding council voting procedures of major issues during absences from council meetings. Staff was informed that council may create a rules of procedures document outlining guidelines for council meetings inclusive of absentee voting, other voting issues, order of business, etc. An absent council member may vote during the meeting either by teleconference or speaker cell phone. Clerk Smith stated that after further research she would prepare, if Council so wished, such a document for council consideration. In the meantime, Council by motion can establish a procedure to address the immediate voting concern. Discussion was held on voting procedures and constitution of quorum.

MOTION #9: Jackie Shelton moved and Lalla Przespolewski seconded that council absentee voting be initiated in the manner of telephone conference, speaker cell phone, or written communication until such time specific written procedures via resolution are adopted as council policy. ALL YEA. MOTION PASSED.

C. April Council Workshop Date, Time, Purpose:

MOTION #10: Tim Lamb moved and Lalla Przespolewski seconded that a council workshop be set for Thursday, April 19th, 7 PM, Council Chambers, for the purpose of discussing the proposed comprehensive plan amendments. ALL YEA. MOTION PASSED.

D. Set Special Meeting – Council Position Interviews:

MOTION #11: Tim Lamb moved and Jackie Shelton seconded that a special council meeting be scheduled for Thursday, May 3rd, 7:00 pm, Council Chambers, for the purpose of interviewing the prospective interested residents for the vacant council position.
ALL YEA. MOTION PASSED.

E. Set Public Hearing – Proposed Comp Plan Amendments:

MOTION #12: Tim Lamb moved and Jackie Shelton seconded that a public hearing be set for Thursday, May 10th, 7:00 pm, Council Chambers, for the purpose of receiving public input on the proposed comp plan amendments.
ALL YEA. MOTION PASSED.

10. EXECUTIVE SESSION:

Mayor Protem Salgado: recessed the regular meeting into executive session at 9:05 pm for approximately fifteen minutes regarding a personnel issue. All present except for Council members and City Clerk were excused from the Council Chambers.

Mayor Protem Salgado: reconvened the regular meeting at 9:20 pm.

8 F. Resolution #317 –USDA Loan - \$1.3 M:

MOTION #13: Jackie Shelton moved and Lalla Przespolewski seconded that, noting that Mayor Protem Salgado received prior authorization via telephone consensus from Council on April 10, 2007, to sign the USDA Letter of Conditions document and the Request for Funding Obligations document relating to the submission of a loan application by April 11th to USDA for the amount of \$1.3 million, relevant to the WWTP and Lift Station Upgrade project, and this action was considered to be emergent in nature, that the Council now officially confirms and ratifies the emergency request for signature authorization.
ALL YEA. MOTION PASSED.

MOTION #14: Jackie Shelton moved and Lalla Przespolewski seconded that Resolution #317, a resolution of the City of Entiat, Washington, authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its Wastewater Treatment Plant and Pump Station upgrade facility to serve an area lawfully within its jurisdiction by issuance of its bonds in the principal amount of \$1.3 million dollars pursuant to the provisions of RCW 35A.12 be passed.

Lengthy discussion followed this motion. Mayor Protem Salgado called for the vote.

YEA: Mike Salgado, Jackie Shelton, Lalla Przespolewski

ABSTAIN: Tim Lamb

MOTION PASSED.

9. VISITORS & Last Minute Additions:

Keith Vradenburg: speaking for the Fire District, reported that they have hired a grant writer to submit a grant application to construct a new fire department building with an approximate cost of \$1.2 million to be built by 2010 if grant is awarded. The plan is also to include a sub station for the Chelan Co. Sheriff Dept.

11. ADJOURNMENT:

Mayor Protem Salgado: noting no further business, adjourned the meeting at 9:45 pm.

Mike Salgado, Mayor Protem

Karen R. Smith, MMC
City Clerk-Treasurer